



Real Estate Services

[www.byCRES.com](http://www.byCRES.com)

## **DAILY OFFICE SANITATION SCHEDULE**

- **DISENFECT ALL DOORS AND DOOR KNOBS**
- **DISENFECT ALL TABLES AND WORKPLACES**
- **DISENFECT THE COPIER AND FAX MACHINE**
- **DISENFECT ALL PHONES**
- **DESIGNATED PHONES FOR EACH EMPLOYEE AND AGENT**
- **DISENFECT BATHROOM**
- **DISENFECT KITCHEN COUNTERS, TABLES, SINK AND APPLIANCES**

**\*\*WE HAVE GLOVES AND MASKS FOR ALL VISITORS AND EMPLOYEES TO USE IF DESIRED\*\***